

REGULAR MEETING
September 11, 2006

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a regular meeting at West River Community Center at 5:00 p.m. Monday, September 11, 2006.

ROLL CALL: Present were Commissioners Mike Lefor, Carol Herauf, John Gaffaney, Kelly Cooper and Scott Kovash. Also present were Director James Kramer, Park Operations Manager Bruce Kary, Recreation/Facilities Manager Kevin Klipfel, Facility Operations Manager Bob Faulhaber, Golf Operations Manager, Lyle Schoch, Attorney Mary Nordsvan and Joy Schoch, Clerk.

APPROVAL MINUTES: Commissioner Carol Herauf made a motion to approve the minutes of the August 21, 2006 regular meeting and the September 1, 2006 roundtable meeting. Motion duly seconded by Commissioner Kelly Cooper. Upon roll call vote, all aye. Motion carried.

CLAIMS - August 2006 Claims in the amount of \$240,681.08 were presented for approval. After said claims were reviewed by the Board, Commissioner John Gaffaney made a motion to approve said claims. Motion duly seconded by Commissioner Scott Kovash. Upon roll call vote, vote was:

Ayes: 5(Herauf, Gaffaney, Cooper, Kovash and Lefor)
Nays: 0
Absent: 0
Motion carried.

PARKS

Parks Project List (Attachment #1) - Director James Kramer reviewed the revised Parks Projects List.

Hillside Park Agreement - (Attachment #2) - Director Kramer noted that upon approval of the updated agreement he will be presenting the agreement to the Hillside Baptist Church. Commissioner John Gaffaney made a motion to approve the Hillside Park Agreement. Motion duly seconded by Commissioner Scott Kovash. Upon roll call vote, all aye. Motion carried.

Park Operations Manager Report - Park Operations Manager Bruce Kary reported that we continue to work on the baseball parks. We are concentrating on concrete work for dugouts. We will prime and paint next Spring. Before Labor Day we touched up all the weeds and longer grass at the parks. We have one part time college employee that continues to keep up the parks. We are going to spray for dandelions at the Patterson Lake this next week. Discussion was held on the practice field. The college is practicing on it now. Mike commented that it was a nice tour that he had with Bruce. The steps we are taking should keep the fields in nice shape for a lot of years to come.

RECREATION

Staff Reports (Attachment #3) - For informational Purposes.

Recreation/Facilities Manager Report - Recreation/Facilities Manager Kevin Klipfel reported that the one new thing we started is elementary cross country meet.

FACILITIES

Facilities Project List (Attachment #4) - Director James Kramer reviewed the revised facilities project list.

WRCC Financial Review - (Attachment #5) - Director James Kramer reviewed the WRCC financial statement.

Tennis Addition Update - (Attachment #6) - Director James Kramer gave an update on the tennis addition project. He stated that progress has been slow. He said there has been a change in who is erecting the steel. Avalanch Steel Builders backed out and CA Contracting filled the job with Atlantis Steel from Iowa. They hope to be in town Monday, September 18, to begin work. Estimated time to enclose building is 30 days.

Tennis Addition Pay Applications/Changes - (Attachments #7,8,9) - Commissioner John Gaffaney made a motion to approve the Denny's Electric Pay Application in the amount of \$4,500.00. Motion duly seconded by Commissioner Carol Herauf. Commissioner Scott Kovash made a motion to approve the CA Contracting, Inc.'s Pay Application in the amount of \$20,887.00. Motion duly seconded by Commissioner Carol Herauf. Upon roll call vote, all aye. Motion carried. Commissioner Carol Herauf made a motion to approve the Ceiling Fan Change Order in the amount of \$2,471.00. Motion duly seconded by Commissioner Kelly Cooper. Upon roll call vote, all aye. Motion carried.

Recreation/Facilities Manager Report - Recreation/Facilities Manager Kevin Klipfel reported that there has been a favorable response to the recent articles written by Linda Sailer in the Dickinson Press regarding some new things we are trying at WRCC. We are currently working on the staffing for the community center and the recreation center.

Facility Operations Manager Report - Facility Operations Manager Bob Faulhaber reported that besides the general maintenance we have been working on some annual maintenance that was not complete during shutdown as well as working on cardio equipment. We are also replacing some sheetrock at the recreation center.

GOLF

Golf Project List - (Attachment #10) - Director James Kramer reviewed the revised project list.

Golf Rounds Update - (Attachment #11) - Director James Kramer reviewed the golf rounds update.

Irrigation Design Update - Director James Kramer reported that the architect designing the new irrigation system for Heart River Golf Course met with them today to review plans and discuss timelines. He stated that the project should bid in December or January and that would be ideal. He also stated that there is a lot of competition for jobs that size and said he feels very comfortable with the numbers he gave us a year ago.

GOLF OPERATIONS MANAGER REPORT - Golf Operations Manager Lyle Schoch reported that the heat definitely hurt us last month. We are currently Aerating the greens. This weekend a commercial sprayer out of Bismarck will be here to spray for weeds. The Labor day tournament was a success. We hosted 152 golfers. Discussion was held on many other tournaments that been held and that are coming up.

PERSONNEL/FINANCE

Oil Revenue Worksheet - (Attachment #12) - For informational purposes only.

Approval of Pledge Securities - (Attachment #13) Commissioner Kelly Cooper made a motion to approve the Pledge Securities. Motion duly seconded by Commissioner Carol Herauf. Upon roll call vote, all aye. Motion carried.

Financial Statement - (Attachment #14) - Director James Kramer reviewed the financial statement.

2007 Preliminary Budget - (Attachment #15) - President Mike Lefor stated that the committee has completed the preliminary budget for 2007. He asked the board to approve the preliminary budget. Commissioner Scott Kovash made a motion to approve the Preliminary Budget. Motion duly seconded by Commissioner Carol Herauf. Upon roll call vote, all aye. Motion carried.

James also discussed the timetable.

ADMINISTRATION

Park Property Sales - Attorney Mary Nordsven reported that she is in the process of clearing her schedule to be able to work on this project.

Master Plan - (Attachment #16) - Director Kramer stated that he would request putting this off until the roundtable meeting. All were in agreement.

Tax Exemption Request - (Attachment #17) - Director Kramer asked that the board give input regarding the letter received from the City. The letter is regarding a tax issue that the City is dealing with. President Lefor stated that we have always put our trust in the city commission prior this. President Lefor is in favor of letting the City Commission handle the request from Braun Properties.

Legal Counsel Report - Attorney Mary Nordsven had nothing further to report.

There being no further business to come before the Board the meeting was duly adjourned at 5:33 p.m.

PREPARED BY:

Clerk

APPROVED BY:

President