

PARK BOARD MEETING
November 14, 2011

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a regular meeting at 4:00 p.m. on Monday, November 14, 2011 at the West River Community Center.

ROLL CALL: Present were Commissioners Mike Lefor, John Gaffaney, Carol Herauf, Kelly Cooper, and Scott Kovash. Also present were Director James Kramer, Recreation Manager Ryan Nelson, Facilities Manager Matt Mack, Facility Operations Manager Xavier Dukart, Attorney Patrick Hope, and Clerk Leah Hoenke.

APPROVAL OF MINUTES: Commissioner Scott Kovash made a motion to approve the October 7, 2011 Special Meeting minutes along with the October 10, 2011 Regular Meeting and October 26, 2011 Roundtable minutes. Motion duly seconded by Commissioner Carol Herauf. Upon vote, all aye. Motion carried.

CLAIMS: October Claims in the amount of \$268,631.23 were presented for approval. Commissioner Carol Herauf made a motion to approve said claims. Motion duly seconded by Commissioner John Gaffaney. Upon roll call vote, vote was: Ayes: 5; Nays: 0; Absent: 0. Motion carried.

Parks/Patterson Lake

Park Operations Manager Report - Park Operations Manager Scott Mack was absent. Director Kramer updated the Board on current work being done on the maintenance side. He said Jaycee park equipment is currently being installed and is a very nice structure. He also said the maintenance staff has been busy with winterizing parks and facilities.

Timetable Agenda - Zach Anderson - Eagles Scout Project

Zach Anderson was present at the meeting to ask permission to build a memorial on the west side of walking path at the West River Community Center as part of his Eagle Scout project. He said it would be a memorial for hospice patients at Heartland Hospice and he would like it to tie into the new hospital that will be built in the area. Zach explained his project. He would like to have a pine tree relocated there and to have lit up for two months out of the year. He said he would do all of the fundraising for the project, but is asking for the Park District to pay the cost of the electricity for lighting the tree. Director Kramer said there would be power at the soccer fields pump house. He said there needs to be a lot of dirt work done before any development can be done. Discussion was held. President Lefor said he is very supportive of the project. Commissioner John Gaffaney made a motion to accept the project by Zach Anderson. Motion duly seconded by Commissioner Kelly Cooper. Upon vote, all aye. Motion carried.

Recreation Facilities

Staff Reports (Attachment #1) - For informational purposes.

West River Community Center Membership Update (Attachment #2) - Director James Kramer reviewed membership totals and usage. He said memberships continue to increase and things are going very well on the membership side.

West River Community Center Financial Update (Attachment #3) - Director James Kramer reviewed the financial. He said things are going very well on the financial end as well. He said that over the winter they are planning to track usage in each of the areas of the building at certain times each day. He said we need to have specific usage numbers to take show the City for our expansion plans.

Dickinson Recreation Center Advertising Request (Attachment #4) - Director James Kramer reviewed a request from Dickinson Hockey Club (DHC) regarding making changes to their advertising boards. They would like to sell advertising on the outside of the boards in addition to the inside of the boards, as well as putting some advertising into the ice. Director Kramer said the DHC will purchase the logos and they would be installed during ice installation. He said having the advertising built into the ice is of no extra work or expense to the Park District and said he has no problems with this. Commissioner Carol Herauf made a

motion to accept Dickinson Hockey Club's request. Motion duly seconded by Commissioner Scott Kovash. Upon vote, all aye. Motion carried.

Facility Operations Manager Report - Facility Operations Manager Xavier Dukart reported that they are keeping busy with just general maintenance around the community center. He also said they brought in portable bleachers at the Recreation Center from the Dickinson High School. Director Kramer gave an update on this project. He said when the high school redid their secondary gymnasium and found that their portable bleachers would not work they asked us if we wanted to purchase them. Now the portable bleachers match the permanent bleachers at the Rec Center which is also an upgrade to the old wooden ones.

Recreation/Facilities Manager Report - Recreation/Facilities Manager Ryan Nelson reported that adult 3x3 Basketball has now ended and fall volleyball will also be ending soon. He said adult league basketball will begin the week after Thanksgiving. He also added that Old Pro basketball will now be held at Berg Elementary instead of the community center to help with increased usage at the center. Director Kramer also said that at the community center they recently implemented a new policy that does not allow organized youth team practices during busy times. He said they now have a dedicated court at the Armory where teams may reserve practice time. He also said that the 9 year old Cal Ripken Baseball Tournament will no longer be held in Dickinson due to the high cost of hotel rooms. Discussion followed.

Facility Manager Report - Facility Manager Matt Mack reported that there are still campers at Patterson Lake. He said there is not water or bathrooms available, but campers still have electricity. He also said he is working on a computer reservation system to help manage the reservations and campers will have to reserve and pay upfront which will alleviate some of the headaches we are now dealing with. Director Kramer added that they would create a number system for each of the primitive sites due to the expectation of mass camping in the primitive area next season. Discussion followed. Director Kramer said we may need to look at changing the hours of the information booth to allow for higher traffic through the area. Discussion was held on the rates. President Lefor said we need to evaluate our costs versus what we are charging for the campground. Commissioner Gaffaney asked if our prices are dictated by the Bureau of Reclamation. Director Kramer said that it is, but that we have deviated from it a little due to the high usage. He said our plan is to keep it recreational but to allow for a few sites available for long term use. President Lefor said we need to put our resources to the areas we are being affected by such as Patterson Lake. Manager Mack also reported on West River Community Center and said he has ordered some new chairs and tables that are much better quality than what we have now and the current chairs and tables will be moved to the Rec Center.

Projects/Capital Planning

Land Sale by Ballpark - Director James Kramer gave an update on some land for sale next to the ballpark. He said it is west of the outdoor rink and was a lot that had a small house with some trees that were destroyed by the tornado and is now up for sale by the owner. He said for years we have had parking issues at the ballpark and we may want to look at purchasing it for parking purposes. He said we will need to check on the zoning and see if we could even have parking there. He said it is for sale at \$20,000. Director Kramer said the hockey rink is no longer being used for any type of programming by the hockey club and we could possibly look at making it parking as well. He said the facility doesn't get utilized. Discussion followed. President Lefor asked James to research purchasing the land.

Land Plat Designation - Director Kramer reviewed the property by St. Benedict's. He said this property is eligible to sell and is not designated park land. Director Kramer asked Attorney Hope if we could sell the land out right to St. Benedicts Nursing Home. He said you could probably just sell due to the City already meeting the prerequisites of a public bid process. President Lefor said he would like to find out what the assessed value of the land is and then move forward based on the Attorney's review.

Golf

Pro Shop Supervisor/Golf Pro Report - Pro Shop Supervisor/Golf Pro Jeremy Davis was absent.

Personnel/Finance/Administration

Oil Revenue Worksheet (Attachment #5) - For informational purposes.

Approval of Pledge Securities (Attachment #6) - Commissioner Kelly Cooper made a motion to approve the Pledged Securities. Motion duly seconded by Commissioner Scott Kovash. Upon vote, all aye. Motion carried.

Financial Statement (Attachment #7) - For informational purposes.

North Complex Lease (Attachment #8) - Director Kramer reviewed the lease agreement with the School District for the North Complex. He said the only change made is on item number eight that states that the lease could be terminated upon 30 days written notification. He said as of right now the School District has no immediate plans within the next five years to build a school on the land but that could change. Commissioner Scott Kovash made a motion to approve the Land Lease Agreement for North Complex. Motion duly seconded by Commissioner Carol Herauf. Upon vote, all aye. Motion carried.

Director's Report - Director James Kramer had nothing further to report.

Legal Counsel Report - Attorney Patrick hope had nothing to report.

Adjournment - Commissioner John Gaffaney made a motion to adjourn the meeting at 4:50 pm. Motion duly seconded by Commissioner Kelly Cooper. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

Clerk

President