

REGULAR MEETING
November 9, 2009

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a regular meeting at the West River Community Center at 4:00 p.m. on Monday, November 9, 2009.

ROLL CALL: Present were Commissioners Mike Lefor, John Gaffaney, Scott Kovash, Carol Herauf and Kelly Cooper. Also present were Park Operations Manager Scott Mack, Facility Operations Manager Bob Faulhaber, Recreation/Facilities Manager Ryan Nelson, Pro Shop Supervisor/Golf Pro Jeremy Davis, Director James Kramer, Attorney Mary Nordsven and Leah Hoenke, Clerk.

APPROVAL OF MINUTES: Commissioner Scott Kovash made a motion to approve the minutes of the October 12 Regular Meeting and October 30 Roundtable Meeting. Motion duly seconded by Commissioner John Gaffaney. Upon vote, all aye. Motion carried.

CLAIMS: October 2009 Claims in the amount of \$413,303.97 were presented for approval. Commissioner John Gaffaney made a motion to approve said claims. Motion duly seconded by Commissioner Kelly Cooper. Upon roll call vote, vote was: Ayes: 5; Nays: 0; Absent: 0. Motion Carried.

PARKS/PATTERSON LAKE

Park Operations Manager Report - Park Operations Manager Scott Mack reported that his staff has put up the new fencing at Gress Complex. He said that the soccer fields irrigation is almost complete and that they are getting their snow removal equipment ready for the season and started working on Christmas in the Park.

RECREATION/FACILITIES

Staff Reports (Attachment #1) - For informational purposes.

West River Community Center Financial Update (Attachment #2) - For informational purposes.

West River Community Center Membership Update (Attachment #3) - Director James Kramer reviewed the membership comparisons from last month and last year. He stated we are up 68 total memberships from last month, but down from last year.

Facility Operations Manager Report - Facility Operations Manager Bob Faulhaber reported that they have finished their winter prep work outside of the Rec Center and West River Community Center. He said they installed a new television at WRCC and that ESG will be completing the reheat work in the community rooms.

Recreation/Facilities Manager Report - Recreation/Facilities Manager Ryan Nelson reported that the recent SBM/Ron Feland Volleyball Tournament was up four teams from last year. He said that Curt Kittelson and Karen Heidt organized t-shirt sales and a social, of which the proceeds went to benefit autism. Manager Nelson also said that Recreation/Facilities Supervisors Eric Kittelson and Matt Mack recently took a CPR/AED training that will enable them to teach these classes. Aquatics Specialist Audra Peery also finished her LG training, so we will no longer need to hire someone to teach the lifeguard classes.

PROJECTS/CAPITAL PLANNING

Oreo's Animal Rescue Agreement (Attachment #4) - Director James Kramer reviewed the design for the Dog Park which was donated by Hulsing and Associates. He said that the park will be located at Gress Complex and that the proposed budget is \$60,000 which will be broken into two phases. Oreo's Animal Rescue has \$20,000 toward the project plus another \$5,000 from the Park District. He also said there is another possible \$5,000 from a private donor. The initial \$30,000 is secure and will enable us to start the project. Director Kramer also reviewed an agreement between the Park District and Oreo's Animal Rescue. He reviewed the responsibilities of Oreo's and said that the Park District will be responsible for the maintenance and insurance of the park. Commissioner Kelly Cooper made a motion to approve the Oreo's Animal Rescue Agreement. Motion duly seconded by Commissioner Carol Herauf. Upon vote, all aye; Motion carried.

Parks/Facilities/Golf Project Lists (Attachment #5) - For informational purposes.

GOLF

Golf Rounds Update (Attachment #6) - Director James Kramer reported that we had 266 rounds in October, which is down due to the weather conditions.

Pro Shop Supervisor/Golf Pro Report - Pro Shop Supervisor/Golf Pro Jeremy Davis reported that there have been 355 golfers in the first eight days of November. He also said that area golf courses are closed for the winter which has brought us more traffic.

PERSONNEL/FINANCE/ADMINISTRATION

Oil Revenue Worksheet (Attachment #7) - For informational purposes.

Approval of Pledge Securities - (Attachment #8) - Commissioner Scott Kovash made a motion to approve the Pledge Securities for the month of October 2009. Motion duly seconded by Commissioner Kelly Cooper. Upon vote, all aye. Motion carried.

Financial Statement (Attachment #9) - For informational purposes.

There being no further business to come before the Board Commissioner Carol Herauf made a motion to adjourn the meeting at 4:20 p.m. Motion duly seconded by Commissioner Scott Kovash. Upon vote, all aye. Motion carried.

PREPARED BY:

Clerk

APPROVED BY:

President