

## PARK BOARD ROUNDTABLE MEETING February 8, 2010

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a regular meeting at 4:00 p.m. on Monday, February 8, 2010 at the West River Community Center.

ROLL CALL: Present were Commissioners Mike Lefor, John Gaffaney, Scott Kovash, Carol Herauf and Kelly Cooper, and Attorney Mary Nordsvan. Also present were Director James Kramer, Park Operations Manager Scott Mack, Facility Operations Manager Bob Faulhaber, Recreation/Facilities Manager Ryan Nelson and Teri Genzel for Leah Hoenke, Clerk.

APPROVAL OF MINUTES: Commissioner Scott Kovash made a motion to approve the minutes of the January 11, 2010 Regular Meeting and January 29, 2010 Roundtable Meeting. Motion duly seconded by Commissioner John Gaffaney. Upon vote, all aye. Motion carried.

CLAIMS: January 2010 Claims in the amount of \$261,057.70 were presented for approval. Commissioner John Gaffaney made a motion to approve said claims. Motion duly seconded by Commissioner Kelly Cooper. Upon roll call vote, vote was: Ayes: 5; Nays: 0; Absent: 0. Motion Carried.

### Parks/Patterson Lake

2010 Patterson Lake Cabin Permit Renewal (Attachments #1) - Director Kramer stated that the Patterson Lake Cabin Lease patrons have been notified that the Bureau of Reclamation will be assessing permit fees based on a land index value beginning in 2012.

Park Operations Manager Report - No Report

### Recreation Facilities

Staff Reports (Attachment #2) - For informational purposes.

West River Community Center Membership update (Attachment #3) - For informational purposes.

Financial Update (Attachment #4) - For informational purposes.

2009 Annual Report (Attachment #5) - Recreation/Facilities Manager Ryan Nelson reviewed the 2009 Annual Report for the West River Community Center. He commented that the group fitness class numbers are up and feels that the combination of the cycling classes and good staff keep the enrollment growing.

Facility Operations Manager Report - Facility Operations Manager Bob Faulhaber reported that his staff is continuing snow removal. He said his staff has now been trained by Matrix to do repairs themselves rather than sending off the equipment. He also stated that Matrix has been great to work with and since they are doing repairs themselves, Matrix is in turn reimbursing us for repairs.

Recreation/Facilities Manager Report - Recreation/Facilities Manager Ryan Nelson reported he has been working on summer employment and Recreation Rental agreements.

### Projects/Capital Planning

Parks/Facilities/Golf Project Lists (Attachment #6) - For informational purposes.

2010 Project Plan (Attachment #7) - Director James Kramer viewed the items up for bid.

Approval for Skate Park Bid - This item has been moved to Roundtable Meeting.

Approval for Gress Lights Bid - Commissioner Carol Herauf made a motion to approve the for Gress Lights Bid. Motion duly seconded by Commissioner Scott Kovash. Upon roll call vote, vote was: Ayes: 5; Nays: 0; Absent: 0. Motion Carried.

### Golf

Golf Rounds Update (Attachment #8) - For informational purposes.

Early Bird Promotion Update (Attachment #9) - For informational purposes.

Pro Shop Supervisor/Golf Pro Report - Pro Shop Supervisor/Golf Pro Jeremy Davis was not present.

Personnel/Finance/Administration

Oil Revenue Worksheet (Attachment #10) - For informational purposes.

Approval of Pledge Securities - (Attachment #11) Commissioner Scott Kovash made a motion to approve the pledge securities. Motion duly seconded by Commissioner John Gaffaney. Upon roll call vote, vote was: Ayes: 5; Nays: 0; Absent: 0. Motion Carried.

Financial Statement (Attachment #12) - For informational purposes.

Galleon Financial Services Audit (Attachment #13) - Commissioner John Gaffaney made a motion to approve the Galleon Financial Services Contract for the 2009 Audit. Motion duly seconded by Commissioner Kelly Cooper. Upon roll call vote, vote was: Ayes: 5; Nays: 0; Absent: 0. Motion Carried.

Directors Report - Director James Kramer had nothing further to report.

Legal Counsel Report - Attorney Mary Nordsven had nothing further to report.

Adjournment - There being no further business to come before the Board Commissioner Scott Kovash made a motion to adjourn the meeting at 4:20 p.m. Motion duly seconded by Commissioner Carol Herauf. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

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Clerk

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President