

PARK BOARD MEETING March 14, 2011

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a regular meeting at 4:00 p.m. on Monday, March 14, 2011 at the West River Community Center.

ROLL CALL: Present were Commissioners John Gaffaney, Carol Herauf, Kelly Cooper and Scott Kovash. Also present were Director James Kramer, Recreation/Facilities Manager Ryan Nelson, Facility Operations Manager Xavier Dukart, Park Operations Manager Scott Mack, Attorney Mary Nordsven and Clerk Leah Hoenke. President Mike Lefor was absent.

APPROVAL OF MINUTES: Commissioner Scott Kovash made a motion to approve the February 14, 2011 Regular Meeting minutes along with the February 25, 2011 Roundtable minutes. Motion duly seconded by Commissioner Carol Herauf. Upon vote, all aye. Motion carried.

CLAIMS: February Claims in the amount of \$282,174.57 were presented for approval. Commissioner Carol Herauf made a motion to approve said claims. Motion duly seconded by Commissioner Kelly Cooper. Upon roll call vote, vote was: Ayes: 4; Nays: 0; Absent: 1. Motion carried.

Parks/Patterson Lake

Patterson Lake Cabin Leases - Director James Kramer said we will need to approve the Patterson Lake Cabin Permit holders who have signed and returned their current lease permits. Commissioner Kelly Cooper made a motion to approve and sign the current Patterson Lake Cabin Leases. Motion duly seconded by Commissioner Scott Kovash. Upon vote, all aye. Motion carried.

Park Operations Manager Report - Park Operations Manager Scott Mack reported that all agrilime is in and now they are waiting for the snow to melt before adding it on the fields. He also reported that his staff has cleaned the North Complex bathrooms and painted ceilings along with work at ballpark on concessions and bathrooms. He said they are in process of working on the Teen Center. James said that we took over operations at the old Teen Center and for most part the facility is good except for cleaning and fixing water leaks, along with some electrical work. He stated that the plan is to use the facility for our Summer Art program and rentals.

Recreation Facilities

Staff Reports (Attachment #1) - For informational purposes.

West River Community Center Membership Update (Attachment #2) - For informational purposes.

West River Community Center Financial Update (Attachment #3) - For informational purposes.

Recreation Center Schedule (Attachment #4) - For informational purposes.

Facility Operations Manager Report - Facility Operations Manager Xavier Dukart reported that his staff is working on tearing down the ice rink, cleaning hockey boards and getting the Rec Center ready for spring events. He also said the carpet is in for community center lobby and will be replaced this month.

Recreation/Facilities Manager Report - Manager Ryan Nelson had not arrived at time of report.

TIMETABLE AGENDA - 4:15 PM

Greg Lefor was present to address the Board regarding his concern over working with Koch Subdivision and the Planning/Zoning Board. He said he has several concerns on his property along with other residential lots that are along a 50 foot easement. He said his concern is that oil lines can and will leak and the reclamation that has to be done to fix the problem is costly. He would like to remedy a solution and ask the Park Board to consider putting in a buffer between his property and the easement, possibly a walking trail. He said he would like to work out something that works for the Planning and Zoning Board as well as everyone involved. Mr. Lefor said he is willing to help maintain and donate toward the property development and that he is not opposed to having a park next to his property or a walking trail. He also said that he has tried purchasing the property, but the developer is not interested in selling it. He believes if the Park District develops a park/trail it would solve the problem. He reiterated that he is willing to maintain the property on his own. Commissioner John Gaffaney said he thinks the developer will not deed the land for free. Director James Kramer said that we have the opportunity to take cash for land and that the developer said that we do not have to take the property that was initially offered. James reviewed some of the discussions that made the Park Board decide to take cash in lieu of land. Discussion followed. Commissioner Gaffaney said at this point in time we need to be spectators and wait and see what happens as the phases of the development progress. Mr. Lefor thanked the Park Board for their time.

Projects/Capital Planning
Projects Review - No discussion

Golf

Pro Shop Supervisor/Golf Pro Report - Pro Shop Supervisor/Golf Pro Jeremy Davis absent. Director Kramer said the Pro Shop is now open and Supervisor Davis is working on getting scorecards printed and getting together new inventory. Director Kramer also said he has met with The 19th Hole and is working on renewing their contract.

Personnel/Finance/Administration

Oil Revenue Worksheet (Attachment #5) - For informational purposes.

Approval of Pledge Securities (Attachment #6) - Commissioner Carol Herauf made a motion to approve the Pledged Securities. Motion duly seconded by Commissioner Kelly Cooper. Upon vote, all aye. Motion carried.

Financial Statement (Attachment #7) - Director Kramer reviewed the current financial statement.

Energy Development Impact Grant (Attachment #8) - Director Kramer reviewed the Oil Impact Grant for local political subdivisions that are experiencing negative impacts related to oil and gas development in North Dakota. Director Kramer said a new law may dictate that we could be an eligible agency. He said we can't apply without Park Board approval. Director Kramer said it is normally tough for us to show a hardship, but that he would like to apply just in case. Commissioner Scott Kovash made a motion to put in an application for the Oil Impact Grant. Motion duly seconded by Commissioner Carol Herauf. Upon vote, all aye. Motion carried.

Master Planning Continuation (Attachment #9) - Director Kramer provided the Board with the Recreation Trails Master Plan and said the plans have not been updated since the late 1990's. He said it gives us an idea on the thoughts of a master trail system and how maybe we could tie it into new developments. Director Kramer also provided the Board with the Oil Impact Executive Summary from the City. He said it is good information for the Board to review. Lastly, Director Kramer said the City is taking proposals for their Master Plan and that three or four national firms will present to the City and they have asked the Park Board to participate in that process. He said that because of this, we may need to slow down our master plan process and go step by step with the City and their master planning. They would like us to include parks, facilities and trails. He stated that he would like a Board member represent the Park District on their committee. He said discussions have already taken place.

Director's Report - Director James Kramer also reported to the Board that we will not be removing snow off the fields and that we will let Mother Nature take its course.

Natashia Ash owner of Healthy Results, Inc. was present and asked if it is possible to take what is offered in the vending machines and replace with healthier options for our patrons. Director Kramer said it has been brought up in the past and discussions have taken place on what we can do. Natashia Ash said one of their dietitians would like to have a smoothie bar option. She also asked about office space for Healthy Results. Director Kramer said office space is still in the plan, not only for Healthy Results, but for our staff as well. Natashia Ash wanted to make it very clear that it is a very pressing issue. Commissioner Kelly Cooper stated that they understand, but that it will not be a quick fix and we will continue to work on it.

Legal Counsel Report - Attorney Mary Nordsvan had nothing to report.

Adjournment - Commissioner Scott Kovash made a motion to adjourn the meeting at 4:45 pm. Motion duly seconded by Commissioner Carol Herauf. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

Clerk

President