

**PARK BOARD MEETING**  
**March 8, 2010**

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a regular meeting at 4:00 p.m. on Monday, March 8, 2010 at the West River Community Center.

ROLL CALL: Present were Commissioners John Gaffaney, Scott Kovash, Carol Herauf and Kelly Cooper, and Attorney Mary Nordsvan. Also present were Director James Kramer, Park Operations Manager Scott Mack, Facility Operations Manager Bob Faulhaber, Recreation/Facilities Manager Ryan Nelson, Pro Shop Supervisor/Golf Pro Jeremy Davis and Leah Hoenke, Clerk. President Mike Lefor was absent.

APPROVAL OF MINUTES: Commissioner Scott Kovash made a motion to approve the minutes of the February 8, 2010 Regular Meeting and February 26, 2010 Roundtable Meeting. Motion duly seconded by Commissioner Kelly Cooper. Upon vote, all aye. Motion carried.

CLAIMS: February 2010 Claims in the amount of \$293,117.82 were presented for approval. Commissioner Carol Herauf made a motion to approve said claims. Motion duly seconded by Commissioner Scott Kovash. Upon roll call vote, vote was: Ayes: 4; Nays: 0; Absent: 1. Motion Carried.

Parks/Patterson Lake

Park Operations Manager Report - Park Operations Manager Scott Mack reported that they have recently installed the frames for the new shelters at Gress Softball Complex along with general maintenance and preparing for spring.

Recreation Facilities

Staff Reports (Attachment #1) - For informational purposes.

West River Community Center Membership update (Attachment #2) - For informational purposes.

Financial Update (Attachment #3) - For informational purposes.

Facility Operations Manager Report - Facility Operations Manager Bob Faulhaber reported that his staff will be taking the ice out of the Rec Center on March 14 and begin preparing for the spring shows season. He also stated that after our Workforce Safety Audit we will be receiving a 10% discount on our premium for our Risk Management Program.

Recreation/Facilities Manager Report - Recreation/Facilities Manager Ryan Nelson reported Charbonneau Car Show will be the first event in the Rec Center which kicks off the spring shows. Commissioner John Gaffaney inquired as to the pool hours and if we are planning on changing them. Manager Nelson said that we have been taking random attendance during different times of the day to help us decide if the hours need to be changed.

Projects/Capital Planning

Parks/Facilities/Golf Project Lists (Attachment #4) - For informational purposes. Commissioner Scott Kovash asked when the soccer fields would be ready. Director Kramer stated that the grass seed has been ordered and once the snow is melted we will start preparing the fields. He said that the fields most likely will be playable for the soccer season next year.

Approval of Skate Park Bids (Attachment #5) - Director Kramer said that the Skate Park Committee has been working on a new design for six to eight months and believe they have come up with a good design that people of all ages and skill level will use. He said the design still needs some final tweaking, but seems to be a good design that our budget allows. He also stated that it will be an all concrete facility and that he recommends approval for this project to go out to bid. Commissioner Kelly Cooper made a motion to approve the Skate Park Bid process. Motion duly seconded by Commissioner Carol Herauf. Upon vote, all aye. Motion carried.

Golf

Golf Rounds Update (Attachment #6) - For informational purposes.

Pro Shop Supervisor/Golf Pro Report - Pro Shop Supervisor/Golf Pro Jeremy Davis reported that he is getting the Pro Shop ready for the spring opening.

Personnel/Finance/Administration

Oil Revenue Worksheet (Attachment #8) - For informational purposes.

Approval of Pledge Securities (Attachment #8) Commissioner Scott Kovash made a motion to approve the pledge securities. Motion duly seconded by Commissioner Kelly Cooper. Upon vote, all aye. Motion carried.

Financial Statement (Attachment #9) - For informational purposes.

Debt Consolidation / Refinance (Attachment #10) - Director Kramer reviewed the Debt Consolidation of the Special Assessments in 2000 and 2004, which is of no cost to the Park District. He said that to refinance the bonds from 2000 and 2004 together is a savings of \$31,000. Director Kramer reviewed the Debt Service Schedule. He also said that now would be the time to look at projects that we may want to finance. He said the 2000 special assessments was the Rec Center and Eagles Park parking lots and that the 2004 assessments were the chip seal of all of our properties parking lots and trails. Commissioner John Gaffaney recommended that the Finance Committee look at some possible projects.

Election Information - Director Kramer reviewed the upcoming Park Board election on June 8, 2010. He said that the Deadline for petitions is in April and that there will be three Park Board positions open this year.

Directors Report - Director James Kramer had nothing further to report.

Legal Counsel Report - Attorney Mary Nordsven had nothing further to report.

Adjournment - There being no further business to come before the Board Commissioner Carol Herauf made a motion to adjourn the meeting at 4:33 p.m. Motion duly seconded by Commissioner Kelly Cooper. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

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Clerk

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President