

PARK BOARD MEETING
April 12, 2010

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a regular meeting at 4:00 p.m. on Monday, April 12, 2010 at the West River Community Center.

ROLL CALL: Present were Commissioners Mike Lefor, John Gaffaney, Scott Kovash, and Carol Herauf. Also present were Director James Kramer, Park Operations Manager Scott Mack, Facility Operations Manager Xavier Dukart, Recreation/Facilities Manager Ryan Nelson, Attorney Mary Nordsvan and Leah Hoenke, Clerk. Commissioner Kelly Cooper was absent.

APPROVAL OF MINUTES: Commissioner Carol Herauf made a motion to approve the minutes of the March 8, 2010 Regular Meeting and March 26, 2010 Roundtable Meeting. Motion duly seconded by Commissioner Scott Kovash. Upon vote, all aye. Motion carried.

CLAIMS: March 2010 Claims in the amount of \$236,125.32 were presented for approval. Commissioner Scott Kovash made a motion to approve said claims. Motion duly seconded by Commissioner John Gaffaney. Upon roll call vote, vote was: Ayes: 4; Nays: 0; Absent: 1. Motion Carried.

SPECIAL APPEARANCE - Radio Controlled Car/Truck Group

Sharon Steiner was present at the meeting to represent a group of people who would like to use the land south of Turtle Park for their radio controlled four wheeled vehicle track. She said they were formerly using the area behind Prairie Hills Mall, but they are no longer able to use the area. President Mike Lefor asked Director Kramer if there are any issues having the track at Turtle Park. Director Kramer said that because the Teen Center is no longer operating there, that he does not see any issues and believes it may enhance the area. Sharon Steiner said that their only other request would be to use some of the Park District's left over fencing to fence in the area. Director Kramer stated that they would like to make it as little maintenance as possible. Ms. Steiner also stated that they are willing to do some maintenance as well. President Mike Lefor suggested that we allow it for one year and see how it goes. Commissioner Herauf said that her only concern is the upkeep and Commissioner Kovash said his concern would be a possible noise issue that could affect the golf course. President Mike Lefor said that we will put together a statement of understanding for both parties and hopefully make a decision at the roundtable meeting.

Parks/Patterson Lake

Patterson Lake Cabin Site #9 Lease Transfer (Attachment #1) - Director James Kramer reviewed a request from Patrick and Kathy Fisher to transfer their Patterson Lake Cabin Site #9 Lease to Curtis and Tammy Ryland. Commissioner John Gaffaney made a motion to approve the said lease transfer of Cabin Site #9. Motion duly seconded by Commissioner Carol Herauf. Upon vote, all aye. Motion carried.

Park Operations Manager Report - Park Operations Manager Scott Mack reported that the fencing at Gress Complex is just about complete. He also stated that they reconfigured the backstop on diamond #3 and made new foul poles for the diamonds. He said that the soccer fields will have water to the tanks this upcoming Friday and that the Dog Park concrete will be done and ready for the new sign to be installed.

Recreation Facilities

Staff Reports (Attachment #2) - For informational purposes.

West River Community Center Membership update (Attachment #3) - For informational purposes.

West River Community Center Financial Update (Attachment #4) - For informational purposes. Director Kramer stated that we will be requesting financial assistance from the City of Dickinson.

Facility Operations Manager Report - Director Kramer reported that Xavier Dukart was recently promoted to Facility Operations Manager replacing Bob Faulhaber and that Larry Kuether was also promoted to Facility Maintenance Supervisor. He stated that we have opened up the Facility Maintenance Specialist position first in house, of which we did not have any currently employees who wanted to take the position and have now opened the position to the public. Facility Operations Manager Xavier Dukart reported that he is in a transition period getting used to his new position as Manager and that he looks forward to the new position. President Mike Lefor congratulated Manager Dukart on his promotion.

Recreation/Facilities Manager Report - Recreation/Facilities Manager Ryan Nelson reported that the Rec Center has been very busy with spring events. He stated that the Home Show had 22 additional vendors this year and that it went very well.

Projects/Capital Planning

Parks/Facilities/Golf Project Lists (Attachment #5) - For informational purposes.

Project Plan (Attachment #6) - Director James Kramer reviewed the project plan. The first page is the 2010 Capital Betterment, of which there is no new money and we will be redirecting some of the funds. The second page is the plan for larger projects. He reviewed the Gress Complex Lights, East Side Tennis Complex, Dog Park, Skate Park, and Trails. He said that no formal motion is needed, just wanted the Board to have an idea of how we are financing each of the projects.

Golf

Golf Rounds Update (Attachment #7) - For informational purposes.

County Road Re-Routing (Attachment #8) - Director Kramer reviewed a location map for Heart River Golf Course and Patterson lake Access Road. He said that this is in the early planning stages, but are moving forward very quickly. President Mike Lefor suggested that we meet with the County Commissioners to clarify who is responsible for the construction of the road. Attorney Mary Nordsven said she has questions regarding the section line and that she could attend the meeting if needed.

Pro Shop Supervisor/Golf Pro Report - Pro Shop Supervisor/Golf Pro Jeremy Davis was not present.

Personnel/Finance/Administration

Oil Revenue Worksheet (Attachment #9) - For informational purposes.

Approval of Pledge Securities (Attachment #10) Commissioner Carol Herauf made a motion to approve the pledge securities. Motion duly seconded by Commissioner Scott Kovash. Upon vote, all aye. Motion carried.

Financial Statement (Attachment #11) - For informational purposes.

Bob Faulhaber Retirement (Attachment #12) - Director Kramer invited the Park Board to a Retirement Open House for Bob Faulhaber from 2:00-4:00 pm on Friday, April 23, 2010. Manager Faulhaber is retiring after 33 years of service. President Mike Lefor thanked Manager Faulhaber for all his hard work over the years and complimented him on a great job on his work at the West River Community Center. President Lefor presented Bob Faulhaber with a retirement plaque. Director Kramer also thanked Bob for everything he has done in the past 33 years of his service.

Directors Report - Director James Kramer had nothing further to report.

Legal Counsel Report - Attorney Mary Nordsven had nothing further to report.

Adjournment - There being no further business to come before the Board Commissioner Scott Kovash made a motion to adjourn the meeting at 4:45 p.m. Motion duly seconded by Commissioner John Gaffaney. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

Clerk

President