

REGULAR MEETING
June 11, 2007

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a regular meeting at the West River Community Center at 8:00 a.m. Monday, June 11, 2007.

ROLL CALL: Present were Commissioners Mike Lefor, John Gaffaney, Carol Herauf, and Kelly Cooper. Also present were Director James Kramer, Park Operations Manager Scott Mack, Recreation/Facilities Manager Kevin Klipfel, Facility Operations Manager Bob Faulhaber, Attorney Mary Nordsvan and Leah Hoenke, Clerk. Commissioner Scott Kovash was absent.

APPROVAL OF MINUTES: Commissioner John Gaffaney made a motion to approve the minutes of the May 14, 2007 Regular Meeting/Public Hearing and May 25, 2007 Roundtable Meeting. Motion duly seconded by Commissioner Kelly Cooper. Upon vote, all aye. Motion carried.

CLAIMS: May 2007 Claims in the amount of \$426,756.24 were presented for approval. Commissioner John Gaffaney made a motion to approve said claims. Motion duly seconded by Commissioner Carol Herauf. Upon roll call vote, vote was: Ayes: 4 (Herauf, Lefor, Gaffaney, Cooper); Nays: 0; Absent: 1 (Kovash). Motion Carried.

PARKS/PATTERSON LAKE

Parks Project List (Attachment #1) - Director James Kramer stated that the Park Project List is available for informational purposes only.

Soccer Pipeline Bid (Attachment #2) - Director Kramer reviewed the sketch from Kadmas, Lee and Jackson regarding the Soccer Pipeline Bid. He said the pipeline will go along 23rd Street to the Forest Service office going east under Highway 10 to Turtle Park and Golf Course. He said the easement has been approved by the land owner and that we will need to bid as a complete job. He also said that the approval of bid doesn't commit us to anything and is contingent upon the City agreeing to do the trenching. Commissioner Carol Herauf made a motion to approve the Soccer Pipeline Bid. Motion duly seconded by Commissioner Kelly Cooper. Upon vote, all aye. Motion carried.

Park Operations Manager Report - Park Operations Manager Scott Mack reported that they are working on mowing and trimming and also putting in the handicap swing at Optimist Park. Manager Mack also said they are working on backstops at Gress Complex.

RECREATION/FACILITY DEVELOPMENT

Staff Reports (Attachment #3) - For informational Purposes.

Recreation/Facilities Manager Report - Recreation/Facilities Manager Kevin Klipfel reported that summer programs are up and running and going well. He said that we have a new program, the West River Running Club and has nine kids registered in its first year. Manager Klipfel reported that we are experiencing a shortage of lifeguards. He said that they are working on different ways we can help the situation.

PROJECTS/CAPITAL PLANNING

Facilities Project List (Attachment #4) - Director James Kramer said that this is for informational purposes and that there is nothing new to report.

West River Community Center Financial (Attachment #5) - Director James Kramer reviewed the financial statement and pointed out that the membership numbers are down, but revenue is up compared to this time last year.

West River Community Center Member Renewal Update (Attachment #6) - Director Kramer reviewed the membership renewals and said that the renewals in general are down, but corporate memberships have increased. He pointed out that we have had an increase in corporate memberships of \$33,040 compared to last year's renewals.

Recreation/Facilities Manager Report - Recreation/Facilities Manager Kevin Klipfel has nothing new to report.

Facility Operations Manager Report - Facility Operations Manager Bob Faulhaber reported that they have been working on a damaged pump at the North Pool. They are also doing some perennial planting at WRCC and working on landscaping outside of the new tennis addition.

GOLF

Golf Project List (Attachment #7) - For informational purposes.

Golf Rounds Update (Attachment #8) - Director James Kramer reported that the month of May was close to the worst month to date and he is hoping to makeup rounds in June, July and August.

PERSONNEL/FINANCE

Oil Revenue Worksheet (Attachment #9) - For informational purposes only.

Approval of Pledge Securities (Attachment #10) - Commissioner Kelly Cooper made a motion to approve the Pledge Securities. Motion duly seconded by Commissioner John Gaffaney. Upon vote, all aye. Motion carried.

Financial Statement (Attachment #11) - Director Kramer reviewed the financial statement and said that the Future Project Fund is at \$60,000 after the irrigation system dollars were spent.

2006 Audit - Director Kramer said that the State Auditors spent four days reviewing our accounting procedures and so far haven't had any recommendations. A formal report will be available at a later date.

SPECIAL APPEARANCES - 8:15 A.M.

8:15 a.m. - Bruce Kary Retirement Recognition - President Mike Lefor and Director James Kramer presented Bruce Kary with a service award for 31 Years of Service to Dickinson Parks and Recreation. Director Kramer stated that Bruce has dedicated his life to parks and recreation and has challenged us to continue to grow and improve our park system for years to come.

8:20 a.m. - Kellie Elsner, Lifeguard Recognition - President Mike Lefor and Director James Kramer presented Lifeguard Kellie Elsner with the City of Dickinson Mayor's Award for her part in saving a life during an incident at the West River Community Center on March 25, 2007.

ADMINISTRATION

Patterson Lake Management Agreement (Attachment #12) - Director Kramer reviewed the new Patterson Lake Management Agreement with the Bureau of Reclamation. He said that Attorney Nordsvan has reviewed the agreement and sees no problems with it. Director Kramer explained that the agreement doesn't include anything with the Dickinson Dike which is still owned by the City. Commissioner Carol Herauf made a motion to approve the Patterson Lake Management Agreement with the Bureau of Reclamation. Motion duly seconded by Kelly Cooper. Upon vote, all aye. Motion carried.

Patterson Lake Hay Bids (Attachment #13, 14, 15) - Director Kramer explained that we will need to approve the recent hay bids for Patterson Lake Hay Contracts. He said that due to a fourth bidder the bids were awarded triple what they were four years ago. Commissioner John Gaffaney made a motion to approve Tract 1 high bid of \$21/Ton to Rudy and Casey Heidt. Motion duly seconded by Commissioner Carol Herauf. Upon vote, all aye. Motion carried. Commissioner Carol Herauf made a motion to approve Tract 2 high bid of \$31/Ton to George Roller. Motion duly seconded by Commissioner Kelly Cooper. Upon vote, all aye. Motion carried. Commissioner Kelly Cooper made a motion to approve Tract 3 high bid of \$39/Ton to Edwin Ridl. Upon vote, all aye. Motion carried.

Patterson Lake Use Permits (Attachment #16, 17, 18, 19) - Director Kramer handed out the Patterson Lake Use Permits from the Bureau of Reclamation that will need approval. The first permit is a two year permit for the Pheasants Forever Local Chapter with the purpose of food plots and dense nesting cover areas at Patterson Lake. Commissioner John Gaffaney made a motion to approve the Pheasants Forever permit. Motion duly seconded by Carol Herauf. Upon vote, all aye. Motion carried. The second permit is a two year permit for the Southwest Law Enforcement Pistol Range with the purpose of a shooting range at Patterson Lake. Commissioner Kelly Cooper made a motion to approve the two year permit to the Southwest Law Enforcement Pistol Range. Motion duly seconded by Carol Herauf. Upon vote, all aye. Motion carried. The next permit is a four year permit with the Dickinson Trap Club for the purpose of trap shooting at Patterson Lake. Commissioner Carol Herauf made a motion to approve the four year permit to the Dickinson Trap Club. Motion duly seconded by Commissioner John Gaffaney. Upon vote, all aye. Motion carried. The last permit is a two year permit for the Slope Area Golden Eagles for the purpose of a model airplane flying field at Patterson Lake. Commissioner John Gaffaney made a motion to approve the two year permit to the Slope Area Golden Eagles. Motion duly seconded by Commissioner Kelly Cooper. Upon vote, all aye. Motion carried.

Patterson Lake Toilet / Showerhouse / Handicap Dock Bid - Director Kramer explained that the Bureau of Reclamation has ADA funds that they will give us upfront along with the Park District providing matching funds for each project. He said we will need to approve the funds for each project in order to go to bid. Commissioner Kelly Cooper made a motion to approve \$20,000 for the handicap dock, \$100,000 for the showerhouse and \$25,000 for the vault toilet. Motion duly seconded by Commissioner Carol Herauf. Upon vote, all aye. Motion carried.

Joint Powers Agreement Review (Attachment #20) - Director Kramer reviewed a draft of the Joint Powers Agreement presented by Dickinson State University. He said the President Lefor and himself will be meeting with DSU President Dr. Lee Vickers to discuss the Park District's role in the agreement. Director Kramer also said that this is a community wide project regarding the new Whitney Stadium facility and what it will provide to the City of Dickinson.

Director Report - Director Kramer reported that the Skate Park Committee is meeting to discuss possible locations. He also said he is waiting on the R/C Park location until the Skate Park location has been decided.

Legal Counsel Report - Attorney Mary Nordsvan has nothing to report.

There being no further business to come before the Board Commissioner Carol Herauf made a motion to adjourn the meeting at 8:40 a.m. Motion duly seconded by Commissioner John Gaffaney. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

Clerk

President