

PARK BOARD MEETING

June 14, 2010

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a regular meeting at 4:00 p.m. on Monday, June 14, 2010 at the West River Community Center.

ROLL CALL: Present were Commissioners Mike Lefor, Scott Kovash, Carol Herauf, John Gaffaney and Kelly Cooper. Also present were Director James Kramer, Park Operations Manager Scott Mack, Facility Operations Manager Xavier Dukart, Recreation/Facilities Manager Ryan Nelson, and Leah Hoenke, Clerk.

APPROVAL OF MINUTES: Commissioner Scott Kovash made a motion to approve the minutes of the May 10, 2010 Regular Meeting and May 28, 2010 Roundtable Meeting. Motion duly seconded by Commissioner Kelly Cooper. Upon vote, all aye. Motion carried.

CLAIMS: May 2010 Claims in the amount of \$362,362.52 were presented for approval. Commissioner John Gaffaney made a motion to approve said claims. Motion duly seconded by Commissioner Scott Kovash. Upon roll call vote, vote was: Ayes: 5; Nays: 0; Absent: 0. Motion Carried.

Parks/Patterson Lake

Cabin Permit (Attachment #1) - Director Kramer reviewed the Draft copy of the new Patterson Lake Cabin Site Permit from the Bureau of Reclamation. He said that now they will have one universal permit for all of their properties. He pointed out that in 2012 they will begin using a national land index rate to determine each year's rental fees. He said this is a five year permit and is for informational purposes only.

Park Operations Manager Report - Park Operations Manager Scott Mack reported that the lights are up at Gress Complex and the irrigation is up and running as well. He said they are putting in new dug out roofs at the North Complex and waiting on the new agrilime to arrive for North Complex. He said the soccer fields are ready for grass seed and that the next irrigation project scheduled is for the boulevards at the West River Community Center.

Recreation Facilities

Staff Reports (Attachment #2) - For informational purposes.

West River Community Center Membership update (Attachment #3) - For informational purposes.

West River Community Center Financial Update (Attachment #4) - For informational purposes.

Program Participation Update (Attachment #5) - Recreation/Facilities Manager Ryan Nelson compared last year's summer registration numbers with this year's. He said this year there is a wait list for aquatic lessons and that they are trying to find spots where they may add new classes. Director Kramer said that this year they had to scale back the number of participants in each class to accommodate for the number of Water Safety Instructor's that we have which explains the wait list.

Facility Operations Manager Report - Facility Operations Manager Xavier Dukart reported that ESG will be on hand this month to service the air handling units at the West River Community Center per the ESG contract. He also said that the WRCC fountain is up and running and that the landscaping rocks have been put in.

Recreation/Facilities Manager Report - Recreation/Facilities Manager Ryan Nelson reported that he has been working on the Recreation Center Rental Agreements for next year and that all summer programs are up and running smoothly.

Projects/Capital Planning

Parks/Facilities/Golf Project Lists (Attachment #6) - For informational purposes.

Golf

Golf Rounds Update (Attachment #7) - For informational purposes.

Pro Shop Supervisor/Golf Pro Report - Pro Shop Supervisor/Golf Pro Jeremy Davis was absent.

Personnel/Finance/Administration

Oil Revenue Worksheet (Attachment #8) - For informational purposes.

Approval of Pledge Securities (Attachment #9) Commissioner Carol Herauf made a motion to approve the pledge securities. Motion duly seconded by Commissioner Scott Kovash. Upon vote, all aye. Motion carried.

Financial Statement (Attachment #10) - For informational purposes.

Park Board Commissioner Election - Director James Kramer said that he will schedule a reorganization meeting for Wednesday, June 23, 2010 which will also serve as the June Roundtable Meeting.

Directors Report - Director James Kramer gave an update on the status of the Skate Park. He said the Skate Park has taken longer than planned, but is finally moving forward.

Legal Counsel Report - Attorney Mary Nordsven was absent

Adjournment - There being no further business to come before the Board Commissioner John Gaffaney made a motion to adjourn the meeting at 4:30 p.m. Motion duly seconded by Commissioner Kelly Cooper. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

Clerk

President