

REGULAR MEETING June 9, 2008

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a regular meeting at the West River Community Center at 4:00 p.m. on Monday, June 9, 2008.

ROLL CALL: Present were Commissioners Mike Lefor, Scott Kovash, Carol Herauf, John Gaffaney and Kelly Cooper. Also present were Director James Kramer, Park Operations Manager Scott Mack, Recreation/Facilities Manager Kevin Klipfel, Facility Operations Manager Bob Faulhaber, Pro Shop Supervisor Mickey Jordan, Attorney Mary Nordsvan, and Leah Hoenke, Clerk.

APPROVAL OF MINUTES: Commissioner Scott Kovash made a motion to approve the minutes of the regular meeting on May 12, 2008 and roundtable minutes on May 30, 2008. Motion duly seconded by Commissioner Carol Herauf. Upon vote, all aye. Motion carried.

CLAIMS: May 2008 Claims in the amount of \$214,290.94 were presented for approval. Commissioner Carol Herauf made a motion to approve said claims. Motion duly seconded by Commissioner Scott Kovash. Upon roll call vote, vote was: Ayes: 5 Nays: 0; Absent: 0. Motion Carried.

PARKS/PATTERSON LAKE

Parks Project List (Attachment #1) - For informational Purposes

Park Operations Manager Report - Park Operations Manager Scott Mack reported that his staff has been busy with keeping up with mowing and general maintenance projects.

RECREATION/FACILITY DEVELOPMENT

Staff Reports (Attachment #2) - For informational purposes.

Summer Registration Update (Attachment #3) - Recreation/Facilities Manager Kevin Klipfel reviewed the summer registration numbers for all summer programs. He said that all classes are comparable to last year's registration. He added that 93 percent of swimming spots are full.

Recreation/Facilities Manager Report - Recreation/Facilities Manager Kevin Klipfel reported that the community center has been very busy and reviewed the usage. He also mentioned the surplus property sale along with other upcoming events.

PROJECTS/CAPITAL PLANNING

Facilities Project List (Attachment #4) - For informational purposes.

West River Community Center Financials (Attachment #5) - Director James Kramer reviewed the financial statement.

West River Community Center Membership Update (Attachment #6) - Director Kramer compared the membership numbers to the same time last year and added that the comparisons are very close, but usage was down slightly for the month of May.

Facility Operations Manager Report - Facility Operations Manager Bob Faulhaber reported that ESG will be back the last week of July to work on air handlers. He also said that the retention pond should be up and running by this weekend. Director Kramer added that they will till up the top soil and spray grass on. Signage will also be put up along with a small fence to see if that helps keep people away. He also mentioned that the deepest point of the pond is 28-30 inches and that the water will be treated.

GOLF

Golf Project List (Attachment #7) - For informational purposes. Director Kramer stated that all tee signs are up and the maintenance crew is doing some bunker work and flower plantings. President Mike Lefor inquired about staffing on the maintenance side. Director Kramer replied that they are at full staff. Discussion was also held on spraying at the course. Director Kramer said that by the end of June all spraying should be completed and they will spray again this fall.

Golf Rounds Update (Attachment #8) - Director James Kramer reported that the month of May had 3,755 rounds with a lot of days having no rounds, but made up for with the busy days. He stated that he is very happy with the amount of play and the upcoming events that are booked.

Pro Shop Supervisor Report - Pro Shop Supervisor Mickey Jordan reported that they had 400 golfers last weekend alone. He also reported that the State Class A golf tournament went very well. He mentioned that golf leagues are starting up and that they are preparing for the Blue Hawk Scramble to be held this weekend. Commissioner John Gaffaney asked how sales have been. Supervisor Mickey Jordan said that sales have been very good and that they sold a lot of old inventory and have filled some special orders. He also said he is starting to bring in some new inventory.

PERSONNEL/FINANCE

Oil Revenue Worksheet (Attachment #9) - Director Kramer stated that the month of May was the best month of May in five years.

Approval of Pledge Securities (Attachment #10) - Commissioner John Gaffaney made a motion to approve the pledged securities. Motion duly seconded by Commissioner Carol Herauf. Upon vote, all aye. Motion carried.

Financial Statement (Attachment #11) - Director James Kramer reported that all fund totals are up with expenses down. Commissioner Scott Kovash inquired as to the revenue of the golf course pro shop. He said he would like to see what the costs are to see our net profit. Discussion followed.

ADMINISTRATION

Surplus Property / Sale (Attachment #12) - Director Kramer said that we need to declare some old equipment surplus property in order to sell in our upcoming sale. Commissioner Scott Kovash made a motion to approve the list of surplus property. Motion duly seconded by Commissioner Kelly Cooper. Upon vote, all aye. Motion carried.

Director Report - Director Kramer commented on the article in The Dickinson Press regarding the back taxes. He said we are waiting to see what our portion is of the amount owed. He stated that he would like to follow suit with the City and pay the taxes owed and not collect from employees. Director Kramer also commented on the meeting schedule which will be held the second Monday of each month at 4:00 pm and that we will not follow a summer schedule.

Legal Counsel Report - Attorney Mary Nordsven had nothing to report.

There being no further business to come before the Board Commissioner Carol Herauf made a motion to adjourn the meeting at 4:25 p.m. Motion duly seconded by Commissioner Scott Kovash. Upon vote, all aye. Motion carried.

PREPARED BY:

Clerk

APPROVED BY:

President