

PARK BOARD MEETING

July 12, 2010

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a regular meeting at 4:00 p.m. on Monday, July 12, 2010 at the West River Community Center.

ROLL CALL: Present were Commissioners Mike Lefor, Scott Kovash, Carol Herauf, and John Gaffaney. Also present were Director James Kramer, Park Operations Manager Scott Mack, Pro Shop Supervisor/Golf Pro Jeremy Davis, Attorney Mary Nordsvan, and Leah Hoenke, Clerk.

APPROVAL OF MINUTES: Commissioner Scott Kovash made a motion to approve the minutes of the June 14, 2010 Regular Meeting and amend and approve the June 23, 2010 Roundtable Meeting minutes due to an error. Motion duly seconded by Commissioner John Gaffaney. Upon vote, all aye. Motion carried.

CLAIMS: June 2010 Claims in the amount of \$495,081.89 were presented for approval. Commissioner John Gaffaney made a motion to approve said claims. Motion duly seconded by Commissioner Scott Kovash. Upon roll call vote, vote was: Ayes: 3; Nays: 0; Absent: 2. Motion Carried.

Parks/Patterson Lake

Cabin Lot #8 Transfer (Attachment #1) - Director James Kramer recommended the lease transfer request of Ruth E. Nepi and Marie Leach to transfer their lease to Christa Hofland. He said they closed on the purchase on June 24, 2010 and have paid a \$100 transfer fee. Commissioner Carol Herauf made a motion to approve said lease transfer. Motion duly seconded by Commissioner Scott Kovash. Upon vote, all aye. Motion carried.

Park Operations Manager Report - Park Operations Manager Scott Mack reported that they have been keeping up with the irrigation of our properties from the recent hot weather. He said they are on schedule with the soccer fields, putting a fence around the water tanks and waiting on two more loads of agrilime for the North Complex.

Recreation Facilities

Staff Reports (Attachment #2) - For informational purposes.

West River Community Center Membership update (Attachment #3) - For informational purposes.

West River Community Center Financial Update (Attachment #4) - For informational purposes.

Facility Operations Manager Report - Facility Operations Manager Xavier Dukart was absent.

Recreation/Facilities Manager Report - Recreation/Facilities Manager Ryan Nelson was absent.

Projects/Capital Planning

Parks/Facilities/Golf Project Lists (Attachment #5) - For informational purposes.

Organizational Needs Assessment Proposal (Attachment #6) - Director James Kramer reviewed an updated proposal from Rod Landblom, Executive Director of the Roosevelt-Custer Regional Council to evaluate and assess the organizational and program needs of Dickinson Parks and Recreation and to develop a Capital Improvement Plan. Director Kramer said the proposal is at a cost of \$12,800 for them to do 100% of the work, but he said that some work can be done in house to bring down the cost. He also said that the last time this assessment was done was in the 1980's and he believes that now may be the time to do one again and that the Council offers third party objectivity. No decision was made.

Organization of Committees - Director Kramer reviewed the areas that need special attention, which are the outdoor pool, bandshell and Central Plains Tournaments. He recommends appointing the Commissioners to committees to concentrate and oversee some of these projects. The Committees will be represented by Commissioner Carol Herauf and President Mike Lefor to sit on the Pool Committee; Commissioner John Gaffaney to sit on the Bandshell Committee; and Commissioner Carol Herauf to sit on the Central Plains Committee.

4:15 p.m. SPECIAL APPEARANCE - Stepheny Reger - Outdoor Pool

Stepheny Reger introduced herself and explained that she would like to form a committee to help raise funds for a future outdoor pool in Dickinson. She said that with our community growing, we have more youth than ever before and believe that Dickinson needs an outdoor pool. She said she is willing to form a committee to help inform the public and partner with Dickinson Parks and Recreation to help get this project underway.

Commissioner Carol Herauf said that she is starting to receive more comments recently regarding this issue. Commissioner Scott Kovash said that he thinks this is what the Board has been waiting for; for the public to come forward and let us know what they want. Director Kramer said that he has been speaking with Stepheny Reger and that he recommends working with her and this committee. He also said that the next step is for this committee to have a public forum to inform the public and make sure this is what the Dickinson residents support. Commissioner Carol Herauf volunteered to sit on this committee along with President Mike Lefor also volunteering.

Golf

Golf Rounds Update (Attachment #7) - Director James Kramer said that after reviewing the history of the golf rounds, he wonders how accurate the reports are. He said that in the last 15 years we have been keeping track of the numbers in three different ways; with us tracking them by hand, followed by a software system and now by a new software system. He said he just doesn't feel they reflect accurate numbers to compare each year and he recommends not including the golf rounds report in the Board packets. Pro Shop Supervisor/Golf Pro Jeremy Davis said that he believes now with this new software that the calculating of rounds is extremely accurate.

Pro Shop Supervisor/Golf Pro Report - Pro Shop Supervisor/Golf Pro Jeremy Davis has nothing further to report.

Personnel/Finance/Administration

Oil Revenue Worksheet (Attachment #8) - For informational purposes.

Approval of Pledge Securities (Attachment #9) Commissioner Scott Kovash made a motion to approve the pledge securities. Motion duly seconded by Commissioner Carol Herauf. Upon vote, all aye. Motion carried.

Financial Statement (Attachment #10) - For informational purposes.

2011 Budget Prep - Director James Kramer said that he and President Mike Lefor and Commissioner Kelly Cooper should have a budget meeting to get started as soon as possible. President Mike Lefor said that they will meet weekly.

Notice of Assignment / City Bank Lease (Attachment #11) - Director Kramer said that we received a Notice of Assignment for the contract with Citicapital Municipal Finance which has now sold lease to Grant Capital Management, Inc. He said this is the financing for the ESG work that was done at our properties. Commissioner John Gaffaney made a motion to approve this lease assignment to Grant Capital Management, Inc. Motion duly seconded by Commissioner Carol Herauf. Upon vote, all aye. Motion carried.

Directors Report - Director James Kramer reported that we will be awarding contracts for the Skate Park Construction at our Roundtable Meeting on July 30, 2010.

Legal Counsel Report - Attorney Mary Nordsven had nothing to report.

Adjournment - There being no further business to come before the Board Commissioner John Gaffaney made a motion to adjourn the meeting at 4:30 p.m. Motion duly seconded by Commissioner Carol Herauf. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

Clerk

President