

PUBLIC HEARING
ROUNDTABLE MEETING
January 26, 2007

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a roundtable public hearing meeting at West River Community Center at 7:15 a.m. Friday, January 26, 2007.

ROLL CALL: Present were Commissioners Mike Lefor, John Gaffaney, Carol Herauf, Kelly Cooper and Scott Kovash. Also present were Director James Kramer, Park Operations Manager Bruce Kary, Recreation/Facilities Manager Kevin Klipfel, Facility Operations Manager Bob Faulhaber, Attorney Mary Nordsvan and Joy Schoch, Clerk.

CLAIMS - (Attachment #1) - December 2006 Claims in the amount of \$244,740.00 were presented for approval. After said claims were reviewed by the Board, Commissioner Kelly Cooper made a motion to approve said claims. Motion duly seconded by Commissioner Scott Kovash. Upon roll call vote, vote was:

Ayes: 5(Herauf, Gaffaney, Cooper, Kovash and Lefor)
Nays: 0
Absent: 0
Motion carried.

Financials (December) - (Attachments #2 & 3)) - Director James Kramer reviewed the year end financial statements.

2006 Year End Review and Transfers - (Attachments #4 & 5) - Director Kramer stated that the first matter at hand would be to make the necessary transfers for year end. The second thing we will need to do is to create two additional funds 1) Emergency Fund, and 2) Parks/Facilities Replacement Fund. Then we will complete additional transfers into to those funds.

President Mike Lefor recommended a fund transfer, to transfer \$7,628.45 from the Oil Fund to the Recreation Center Fund. Commissioner John Gaffaney made a motion to approve the transfer of \$7,628.45 from the Oil Fund to the Recreation Center Fund. Motion duly seconded by Carol Herauf. Upon roll call vote, all aye. Motion carried.

President Mike Lefor recommended a fund transfer, to transfer \$3,998.98 from the Oil Fund to the Social Security Fund. Commissioner Scott Kovash made a motion to approve the transfer of \$3,998.98 from the Oil Fund to the Social Security Fund. Motion duly seconded by Commissioner Carol Herauf. Upon roll call vote, all aye. Motion carried.

President Mike Lefor recommended a fund transfer, to transfer \$2,132.84 from the Oil Fund to the Special Assessment Fund. Commissioner Kelly Cooper made a motion to approve the transfer of \$2,132.84 from the Oil Fund to the Special Assessment Fund. Motion duly seconded by Commissioner John Gaffaney. Upon roll call vote, all aye. Motion carried.

President Mike Lefor recommended a fund transfer, to transfer \$1,099.46 from the Oil Fund to the Retirement Fund. Commissioner Carol Herauf made a motion to approve the transfer of \$1,099.46 from the Oil Fund to the Retirement Fund. Motion duly seconded by Commissioner Scott Kovash. Upon roll call vote, all aye. Motion carried.

President Mike Lefor recommended the creation of the Emergency Fund. Commissioner John Gaffaney made a motion to approve the creation of the Emergency Fund. Motion duly seconded by Commissioner Scott Kovash. Upon roll call vote, all aye. Motion carried.

President Mike Lefor recommended the creation of the Parks/Facilities Replacement Fund. Commissioner Carol Herauf made a motion to approve the creation of the Parks/Facilities Fund. Motion duly seconded by Commissioner Kelly Cooper. Upon roll call vote, all aye. Motion carried.

President Mike Lefor recommended a fund transfer, to transfer \$100,000 from the Oil Fund to the Emergency Fund. Commissioner John Gaffaney made a motion to approve the transfer of \$100,000 from the Oil Fund to the Emergency Fund. Motion duly seconded by Commissioner Scott Kovash. Upon roll call vote, all aye. Motion carried.

President Mike Lefor recommended a fund transfer, to transfer \$10,000 from the Oil Fund to the Parks/Facilities Replacement Fund. Commissioner Kelly Cooper made a motion to approve the transfer of \$10,000 from the Oil Fund to the Parks/Facilities Replacement Fund. Motion duly seconded by Commissioner Scott Kovash. Upon roll call vote, all aye. Motion carried.

President Mike Lefor recommended a fund transfer, to transfer \$130,000 from the Oil Fund to the Future Projects Fund. Commissioner Scott Kovash made a motion to approve the transfer of \$130,000 from the Oil Fund to the Future Projects Fund. Motion duly seconded by Commissioner John Gaffaney. Upon roll call vote, all aye. Motion carried.

ND Game and Fish Agreement - (Attachment #6) - Director Kramer stated that the letter attached is for informational purposes only. There is no action required. Discussion followed.

Pool Hearings Discussion - Director Kramer reviewed the events that have occurred to date. He asked what the next step should be following the hearings. Discussion followed on possibilities of getting more feedback from the public. Possibly sending something through the school district or a couple of Dickinson Press articles. Discussion was also held on what topics should be covered in literature.

Cabin Site Approval - (Attachment #7) - Director Kramer recommends approval. Commissioner Carol Herauf made a motion to approve the transfer Anton Dvorak's Property, Lot #21 (Patterson Lake). Motion duly seconded by Commissioner Kelly Cooper. Upon roll call vote, all aye. Motion carried.

Tennis Addition Update - Director Kramer stated that the roof has been repaired. They finished working on Tuesday. He explained the process and he noted that there are a few dents and things that still need to be fixed.

Tennis Addition Pay Applications (Attachment #8,9,10 &11) - Director James Kramer reviewed the pay applications, they are as follows:

Evergreen Tennis Courts, Inc. - in the amount of \$33,265 - After discussion Commissioner Carol Herauf made a motion to approve the \$33,265 Pay Application for Evergreen Tennis Courts, Inc. Motion duly seconded by Commissioner John Gaffaney. Upon roll call vote, all aye. Motion carried.

Copy Xpress in the amount of \$207.65 - After discussion Commissioner Kelly Cooper made a motion to approve the \$207.65 Pay Application for Copy Xpress. Motion duly seconded by Commissioner Scott Kovash. Upon roll call vote, all aye. Motion carried.

C. A. Contracting, Inc. in the amount of \$103,780 - After discussion Commissioner Carol Herauf made a motion to approve the \$103,780 Pay Application for C.A. Contracting, Inc. Motion duly seconded by Commissioner Scott Kovash. Upon roll call vote, all aye. Motion carried.

Dickinson Parks and Recreation - For Sherwin Williams Invoices - in the amount of \$1,584.71 - After discussion Commissioner Kelly Cooper made a motion to approve the \$1,584.71 Pay Application for Dickinson Parks and Recreation - For Sherwin Williams Invoices. Motion duly seconded by Commissioner Scott Kovash. Upon roll call vote, all aye. Motion carried.

Director Kramer updated the group on the progress of the irrigation project for Heart River Golf Course. He stated that bids for the project will be opened up next Wednesday at 2:00 p.m. at WRCC.

There being no further business to come before the Board Commissioner Scott Kovash made a motion to adjourn the meeting at 8:10 a.m. Motion duly seconded by Commissioner Carol Herauf. Upon roll call vote, all aye. Motion carried.

PREPARED BY:

Clerk

APPROVED BY:

President