

**PARK BOARD ROUNDTABLE MEETING  
November 30, 2007**

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a public roundtable meeting at 8:15 a.m. on Friday, November 30, 2007 at the West River Community Center.

ROLL CALL: Present were Commissioners Mike Lefor, John Gaffaney, and Scott Kovash. Also present were Director James Kramer, Attorney Mary Nordsven, Recreation/Facilities Manager Kevin Klipfel, Park Operations Manager Scott Mack and Leah Hoenke, Clerk. Commissioner Kelly Cooper and Carol Herauf were absent.

Crooked Crane Trail Joint Powers Agreement (Attachment #1) - Director Kramer reviewed the Joint Powers Agreement with the Park District, City of Dickinson and Stark County for the planning, engineering and construction of a walking/biking trail from Dickinson out to Patterson Lake Recreation Area. He said the plan is to complete the planning this winter and to start construction in the spring. It was stated that the City Engineer will oversee the project. Attorney Mary Nordsven commented that this agreement requires us to fully participate to one third of the project cost which is different than our last action. She also said that the contract states that each entity has the option of giving 60 days notice to get out of contract if necessary. Director Kramer said that he will keep an eye on the cost as the project moves forward in order to make any adjustments if needed. Commissioner John Gaffaney made a motion to approve the Crooked Crane Trail Joint Powers Agreement. Motion duly seconded by Commissioner Scott Kovash. Upon vote, all aye. Motion carried.

Rocky Butte Park Discussion (Attachment #2) - Director Kramer reviewed a letter from Paul Ebeltoft requesting that a Professional Tree Resource Management Plan be implemented for Rocky Butte Park. Director Kramer said that he has some research to do to see what action we should take. He also said he is not hearing any feedback from other property owners other than Mr. Ebeltoft. He will continue to work with him, but doesn't necessarily see a need to bind us to any contract. Director Kramer also stated that Rocky Butte Park is included in our strategic plan of the Park District along with all of the other parks we manage. He stated that six years ago we created a working maintenance plan of Rocky Butte Park and have followed through with all plans. President Mike Lefor agreed that we should continue to work with Mr. Ebeltoft and the other property owners. He stated that he and Director Kramer will respond to Mr. Ebeltoft's letter and will inform him of our plans. Discussion was also held on the retaining wall which is in bad shape. Director Kramer said that he will contact the City to inquire of their plans regarding Fairway Street.

WRCC Golf Room Update (Attachment #3) - Director Kramer reviewed the plans for the Golf Room at the West River Community Center. He said that we are in the process of lining up contractors and have also been in contact with three different companies for a golf simulator. He stated that there is \$20,000 left from the construction budget of the addition which will cover all costs except for the golf simulator which will be leased. Discussion was held on the plans for handling the use of the golf room. Director Kramer said that he and Manager Klipfel have discussed having controlled access to the area with an age limit on its users. Director Kramer said this project is moving forward and hopes to have it up and running by mid-January.

Skate Park Update - Director Kramer stated that earlier this month Commissioners Kovash and Gaffaney met with him to discuss sites for the relocation of the Skate Park. They are recommending that the existing equipment be removed once weather dictates. Director Kramer said it was consensus that we owe it to the neighborhood to remove the skate park from the area. He also said that he will schedule public hearings to invite the public to give their opinions on the relocation sites.

WRCC Towel Service Update (Attachment #4) - Director Kramer stated that due to the feedback that we received regarding the towel service we felt there was enough interest to provide this service as an optional paid service to our users. The service will be provided as an option of purchasing an annual package for \$25.00 or 50 cents per use. The annual service will only be renewed in January of each year and will be prorated for members purchasing the package during other times of the year. Director Kramer said that Manager Klipfel came up with a good plan to simplify the service and provide additional revenue to the building. President Lefor stated that he also received feedback from users who said they would be willing to pay for the service and thinks this will be positive for the center.

New/Old Discussion - President Mike Lefor handed out evaluation forms for Director James Kramer's annual evaluation. Director Kramer added that all full-time employees will also be evaluated before the end of the year.

There being no further business to come before the Board Commissioner Scott Kovash made a motion to adjourn the meeting at 8:40 a.m. Motion duly seconded by Commissioner Scott Kovash. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

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Clerk

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President