

PARK BOARD ROUNDTABLE MEETING
December 22, 2008

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a public roundtable meeting at 8:15 a.m. on Monday, December 22, 2008 at the West River Community Center.

ROLL CALL: Present were Commissioners Mike Lefor, John Gaffaney, Carol Herauf and Scott Kovash. Also present were Director James Kramer, Park Operations Manager Scott Mack, Facility Operations Manager Bob Faulhaber, Attorney Mary Nordsven, and Leah Hoenke, Clerk. Commissioner Kelly Cooper was absent.

PUBLIC POOL DRAIN COMPLIANCE (Attachment #1) - Director James Kramer reviewed a new federal law regarding compliance with public pool drain covers. He explained that there has been a lot of debate on how this will be implemented and Facility Operations Manager Bob Faulhaber is working with Associated Pools and estimates that it will cost over \$20,000 to renovate our pools to be in compliance. Director Kramer said that we have started the process and will continue to move forward on this issue.

PATTERSON LAKE CABIN FEES (Attachment #2) - Director Kramer reviewed a letter he received from the Bureau of Reclamation regarding new cabin permit fees at Patterson Lake. He explained that the Cabin Owners Association would like the Park District to draft a letter to the Bureau asking for more information on how the price index was formulated. He said that we will hold off on sending out invoices to cabin owners until we know more. Director Kramer said that currently they are paying \$1,200 and will go up to \$1,880 according to the land index by the Bureau of Reclamation. Commissioner Carol Herauf made a motion to approve the Park District working with the Cabin Owners Association in writing a letter to the Bureau of Reclamation. Motion duly seconded by Commissioner Scott Kovash. Upon vote, all aye. Motion carried.

PERSONAL TRAINER AGREEMENT (Attachment #3) - Recreation/Facilities Manager Kevin Klipfel reviewed the agreement with Healthy Results to renew another year term to provide personal training services at the West River Community Center. He said that Healthy Results would like to have more office space and that he will continue to work with them on that issue. Commissioner Scott Kovash made a motion to approve the Personal Training Services Agreement with Healthy Results. Motion duly seconded by Commissioner John Gaffaney. Upon vote, all aye. Motion carried.

PATTERSON LAKE SHORELINE IMPROVEMENTS (Attachment #4) - Director Kramer reviewed the approved projects by the Bureau of Reclamation for Lots 34/35, 39, 40 and 42 at Patterson Lake. The Bureau of Reclamation approved all four lots into one project. Commissioner John Gaffaney made a motion to approve the Patterson Lake Shoreline Improvements for Lots 34/35, 39, 40 and 42. Motion duly seconded by Commissioner Carol Herauf. Upon vote, all aye. Motion carried.

APPROVAL OF PARK/GOLF EQUIPMENT (Attachment #5) - Director James Kramer said that he is not ready to make a recommendation and that they need more time to review.

APPROVAL OF WRCC EQUIPMENT (Attachment #6) - Recreation/Facilities Manager Kevin Klipfel reviewed the bids received for the fitness center equipment at the West River Community Center. He reviewed the complete vendor list and stated that he is recommending approval of Matrix #7 Bid contingent upon checking their references. Commissioner Carol Herauf made a motion to approve Matrix #7 bid of \$103,485.00 contingent upon receiving positive references. Motion duly seconded by Commissioner Scott Kovash. Upon vote, all aye. Motion carried.

DECLARE SURPLUS PROPERTY OF PARK/GOLF EQUIPMENT (Attachment #7) - Director James Kramer said that we need to declare our used equipment surplus property. Commissioner Scott Kovash made a motion to declare the used park and golf equipment surplus property. Motion duly seconded by Carol Herauf. Upon vote, all aye. Motion carried.

DECLARE SURPLUS PROPERTY OF WRCC FITNESS EQUIPMENT (Attachment #8) - Director Kramer said that we also need to declare the used fitness equipment surplus property and also said that we plan to sell the equipment to other organizations such as park districts, schools and hospitals. Commissioner Carol Herauf made a motion to approve the used fitness equipment surplus property. Motion duly seconded by Commissioner John Gaffaney. Upon vote, all aye. Motion carried.

PARK/GOLF EQUIPMENT FINANCING BIDS - Director Kramer stated that we need to approve going out to bid for financing the park/golf equipment. Commissioner John Gaffaney made a motion to approve going out to bid for financing the park/golf equipment. Motion duly seconded by Commissioner Scott Kovash. Upon vote, all aye. Motion carried.

WRCC FITNESS EQUIPMENT FINANCING BIDS - Director Kramer stated that we also need to approve the bid process for financing the community center's new fitness equipment. Commissioner Carol Herauf made a motion to approve going out to bid for financing the West River Community Center Fitness Equipment. Motion duly seconded by Commissioner Scott Kovash. Upon vote, all aye. Motion carried.

DOG PARK FORUMS (Attachment #9) - Director Kramer provided a list of dates for the Dog Park Public Forums. He said we will have the first in conjunction with the Regular Park Board Meeting on January 12 at 4:30 pm. The second will be at 7:00 pm on January 21, 2009 and the third will be at the roundtable meeting on January 30, 2009 at 8:30 am. He said the Oreo Animal Rescue group will give a PowerPoint presentation and we will invite area residents, police department along with other interested parties. Director Kramer also stated that having a dog park is common in other communities and are normally very low maintenance.

OTHER DISCUSSION - Director Kramer said that he is reviewing the survey from the golf course survey and will schedule meetings regarding the golf pro position and restaurant.

There being no further business to come before the Board Commissioner Carol Herauf made a motion to adjourn the meeting at 8:55 a.m. Motion duly seconded by Commissioner Scott Kovash. Upon vote, all aye. Motion carried.

PREPARED BY:

Clerk

APPROVED BY:

President