

PARK BOARD ROUNDTABLE MEETING December 28, 2007

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a public roundtable meeting at 8:15 a.m. on Friday, December 28, 2007 at the West River Community Center.

ROLL CALL: Present were Commissioners Mike Lefor, John Gaffaney, Kelly Cooper and Scott Kovash. Also present were Director James Kramer, Attorney Mary Nordsvan, Recreation/Facilities Manager Kevin Klipfel, Park Operations Manager Scott Mack and Leah Hoenke, Clerk. Commissioner Carol Herauf was absent.

2008 Budget Booklet (Attachment #1) - Director James Kramer provided the final copy of the 2008 Budget. He explained that this is for your reference and is the official document for record keeping purposes.

2007 Review/Amendments (Attachment #2) - Director Kramer reviewed the projected fund balance transfers. He said this is a rough estimate to year end. He explained the balance transfers in each area and he will also provide a final fund balance for January's meeting.

2006 Audit Review (Attachment #3) - Director Kramer provided the Board with a detailed report of the 2006 Audit. He said one of the auditor's recommendations was to amend the budget in a situation where we spend more than what was budgeted for. He also stated that we receive a yearly audit which makes it easier to keep track of records.

Capital Betterment / Project Lists (Attachment #4) - Director James Kramer provided the 2008 Capital Betterment Projects along with new project lists for Parks, Facilities and Golf. He explained that there is \$75,000 to carry over from 2007 and \$155,000 budgeted for 2008. Director Kramer gave an overview of each project. He said the lists focus on projects to be completed during the winter months and will redo lists each fall.

PUBLIC HEARING - 8:30 A.M.

President Mike Lefor asked if there was anyone present to speak for or against a proposed increase in Park Board compensation. President Mike Lefor asked if there was anyone present to speak for or against a proposed increase in Park Board compensation. President Mike Lefor asked if there was anyone present to speak for or against a proposed increase in Park Board compensation. There was no one present to speak on the issue. Attorney Mary Nordsvan said that she has checked the statute and she does not see any problems other than it not being budgeted for. President Mike Lefor stated that a \$25.00 increase is almost laughable and asked what the commissioners thoughts were. After a short discussion, the board members concurred with President Lefor. Commissioner John Gaffaney made a motion to approve a \$25.00 per month increase in compensation. Motion duly seconded by Commissioner Kelly Cooper. Upon roll call vote, vote was: Ayes - 4, Nays - 0, Absent - 1. Motion carried.

Dolphins Use Agreement (Attachment #5) - Director James Kramer asked Recreation/Facilities Manager Kevin Klipfel to give an overview on the agreement with the Dickinson Dolphins Swim Team. Manager Klipfel said that this is the first official contract with the swim team. He said that we have had a good working relationship with them since they began using the community center after moving from the college. He reviewed the rental rates and compared our rates with the rates of other facilities and said that the swim team is getting a very affordable rate. He also said that the swim team's main concern right now is that the team is not growing and the amount of swimmers is going down. Manager Klipfel said that the swim team's rates will be affected by number of swimmers. Director Kramer said that this is a good start and we will be flexible in working with the Dolphin Swim Team. Commissioner Scott Kovash made a motion to approve the Dickinson Dolphins Swim Team Use Agreement. Motion duly seconded by Commissioner Kelly Cooper. Upon vote, all aye. Motion carried.

ESG Update (Attachment #6) - Director Kramer gave a summary on the progress of ESG. He said that so far they have been doing a nice job with the next big project being the lighting project. He also said that ESG will provide a monthly update and at times will come and give a verbal report.

Heart River Golf Course Pro-Am Event (Attachment #7) - Director Kramer explained that they have been approached by Deb and Phil Reisenauer who's son plays on the North Dakota Pro Am Tour in hopes that the tour possibly make a stop in Dickinson. The proposed date for the tournament is Sunday, August 10, 2008 which will be a stop in between Rapid City and Red Mike in Williston. Director Kramer reviewed the income and expense sheet. Discussion was held on the amount of money that will need to be raised to host the event which is \$4,000. Director Kramer said that we may find a major sponsor for the entire tournament or else have Hole sponsors. He said that the course will be closed for part of the day. Director Kramer also said that after visiting with the staff at the golf course they all think this would be a great event which will promote Heart River Golf Course and showcase to a new group of people. Director Kramer said that a motion is not needed at this time, just support from all commissioners before moving forward. After discussion, the commissioners were in support of the event.

Dickinson Recreation Building Authority Annual Report (Attachment #8) - Director Kramer explained that we need to keep the Building Authority in tact for future projects such a future outdoor pool project. Attorney Mary Nordsven said that it is best to keep the Building Authority alive rather than try to resurrect it later. President Mike Lefor said that Dr. Vickers will be leaving so we will need a replacement for him. Director Kramer said that he will put this on January's agenda.

2008 Meeting Dates and Times (Attachment #9) - Director Kramer reviewed the 2008 schedule of meetings. He said they are scheduled for the second Monday of each month at 4:00 p.m. and the second Tuesday for the summer months at 8:15 a.m. He also said that the Roundtable meetings will still be scheduled for the last Friday of each month at 8:15 a.m.

Golf Simulator Purchase (Attachment #10) - Director Kramer reviewed three proposals we received for the golf simulator. He said that the proposals came from the three most popular brands on the market. He said that after conference calls with each company they eliminated Tru Golf and Fullswing Golf due to the cost. He said that he recommends About Golf after speaking with their CEO he said our project came up at the right time and they offered us a great price for a very good product which had more golf courses. Director Kramer stated that About Golf will be ready to install by the week of January 14 at their cost and should be ready to go by the third week of January. Discussion was held on what the cost to our patrons will be. Director Kramer said that they are trying to work out the problem of needing to have controlled access to the simulator, but would like to have a putting green open to the public. He said this will be very hard to manage. He also said that we will most likely offer a special introductory offer and have a separate golf membership and punch cards available. Commissioner John Gaffaney made a motion to approve the golf simulator proposal from About Golf. Motion duly seconded by Commissioner Scott Kovash. Upon roll call vote, vote was: Ayes - 4, Nays - 0, Absent - 1. Motion carried.

There being no further business to come before the Board Commissioner Kelly Cooper made a motion to adjourn the meeting at 9:02 a.m. Motion duly seconded by Commissioner Scott Kovash. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

Clerk

President