

**PARK BOARD ROUNDTABLE MEETING**  
**March 26, 2010**

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a public roundtable meeting at 8:15 a.m. on Friday, March 26, 2010 at the West River Community Center.

ROLL CALL: Present were Commissioners Mike Lefor, John Gaffaney, Carol Herauf and Kelly Cooper. Also present were Director James Kramer, Park Operations Manager Scott Mack, Facility Operations Manager Bob Faulhaber, Recreation/Facilities Manager Ryan Nelson, Pro Shop Supervisor/Golf Pro Jeremy Davis, Attorney Mary Nordsven and Leah Hoenke, Clerk. Commissioner Carol Herauf was absent.

Gress Complex Lighting Bids (Attachment #1) - Director James Kramer reviewed the bids received for the Gress Complex Lighting project. He said that Denny's Electric came in as the low bidder with a base bid of \$73,950.00 with two alternate bids. He said that we received \$3,600 from our insurance claim to repair the light fixtures on Diamond #1. Director Kramer stated that we have \$43,000 left from the Capital Betterment Fund to complete Diamond #1. Diamond #2 will be funded by the Park/Facility Replacement Fund. He said with Dickinson Diamonds Softball growing in numbers it has been more difficult to schedule games at the complex. This will also allow us to possibly offer some Friday evenings tournaments instead of over the weekend. President Mike Lefor stated that there has never been a better time to make this upgrade and he recommends approval as well. Commissioner Kelly Cooper made a motion to approve the Base Bid of \$73,950 along with Bid Alternate #1 of \$46,688.00 and Bid Alternate #2 up to \$64,000. Motion duly seconded by Commissioner Scott Kovash. Upon vote all aye. Motion carried.

Land Use Agreement (Attachment #2) - Director Kramer reviewed a request from Sharon Steiner who is part of a group of people who would like to build a track for radio controlled four wheeled vehicles. The group is requesting to use a piece of land south of Turtle Park between the park and the Teen Center. Director Kramer said that the requested land is not being used by the Park District. He said that we could put up a four foot fence around the property with a gate and put in a stand where users will stand to control their cars. Director Kramer also said that he will invite this group to the April meeting for further discussion. Commissioner John Gaffaney said that he thinks this is worth pursuing.

North/Gress Complex Concessions Agreement (Attachment #3) - Recreation/Facilities Manager Ryan Nelson reviewed the concessions agreement with Special Olympics North Dakota. He said they have done a very good job running the concessions at both the North and Gress Complex and he recommends approval. Commissioner John Gaffaney made a motion to approve the agreement with Special Olympics. Motion duly seconded by Commissioner Scott Kovash. Upon vote, all aye. Motion carried.

Mustang Baseball Club Agreement & Concessions (Attachments #4-5) - Recreation/Facilities Manager Ryan Nelson reviewed the agreement with Mustang Baseball Club. He said that we combined the Field of Swings Batting Cages agreement and the Mustang Baseball Club Field Use Agreement into one contract. Manager Nelson stated that there is no concessions agreement, but will have at another meeting. Commissioner Scott Kovash made a motion to approve the Mustang Baseball Club Field Use Agreement. Motion duly seconded by Commissioner Kelly cooper. Upon vote, all aye. Motion carried.

Dickinson Baseball Club Agreement & Concessions (Attachments #6-7) - Recreation/Facilities Manager Ryan Nelson reviewed the competitive baseball agreement with Dickinson Baseball Club. He said there are no changes other than corresponding dates. Commissioner Kelly Cooper made a motion to approve said agreement. Motion duly seconded by Commissioner Scott Kovash. Upon vote, all aye. Motion carried. Manager Nelson also reviewed the Baseball Concessions Lease Agreement with Dickinson Baseball Club, Inc. Commissioner Scott

Kovash made a motion to approve the concessions agreement. Motion duly seconded by Commissioner Kelly Cooper. Upon vote, all aye. Motion carried.

Dickinson Diamonds Field Use Agreement (Attachment #8) - Recreation/Facilities Manager Ryan Nelson reviewed the Field Use Agreement with Dickinson Diamonds Girls Fastpitch Softball. He said that the Dickinson Diamonds approached us regarding adding agrilime on one diamond at the North Complex. He said the cost per field is \$8,000. Commissioner John Gaffaney made a motion to approve the Field Use Agreement with Dickinson Diamonds. Motion duly seconded by Commissioner Kelly Cooper. Upon vote, all aye. Motion carried.

Attorney Report - Land Lease Possibilities - Attorney Mary Nordsven said she is still researching this issue of leasing Park District land which is dedicated park land. She said she will try and have a report at the April meeting.

Other Discussion/Updates - President Mike Lefor asked how we were planning on handling the golf league this year to avoid having to close the course more than we have to. Director Kramer said that the plan is to continue Monday night league with possibly using Thursday night if needed. He said last year we could not handle the number of teams we had for men's league which caused complaints each week from both league participants and golf course members. Director Kramer said that Facilities Operations Manager Bob Faulhaber has put in his retirement notice. His last day will be April 1, 2010. He said that Manager Faulhaber will continue to work part-time to help with the transition. President Mike Lefor on behalf of the Board thanked Bob Faulhaber for all his time and effort over the past years and wished him good luck on his retirement.

There being no further business to come before the Board, Commissioner Scott Kovash made a motion to adjourn the meeting at 9:55 a.m. Motion duly seconded by Commissioner Kelly Cooper. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

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Clerk

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President